



Task Title: Use Job Maps Features to Find Information

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☒ Apprenticeship ☐

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description: The learner will navigate a Jobs Map on a Job Board website to find information.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Read continuous text/A1.1
- Find and Use Information/Interpret documents/A2.1 and A2.2
- Communicate Ideas and Information/Write continuous text/B2.1
- Use Digital Technology/D.2

Materials Required:

- Pen/pencil and paper and/or digital device
- Computer

Task Title: UseJobMapFeatures_E_A1.1_A2.1_A2.2_B2.1_D.2

Notes for Instructors/Practitioners

This Task Set is specific to Literacy and Basic Skills (LBS) learners / jobseekers located in, or looking for work in the counties of Bruce, Grey, Huron, Perth and/or South Georgian Bay (QUILL Region).

Task Title: UseJobMapFeatures_E_A1.1_A2.1_A2.2_B2.1_D.2

Learner Information

In this task, you will follow instructions to navigate the Jobs Map on the Connect2Jobs website and answer questions.

Open up the web browser on the computer. Type in or copy and paste this address to open the Jobs Map: <https://employmentbghs.ca/map/>

Work Sheet

Task 1: Many towns and cities show on the map. List six (6) of them here.

Answer:

Task 2: Use the mouse to move your cursor anywhere on the map that doesn't have a circle. Click and hold the left mouse button down. Now move the mouse around. What happens?

Answer:

Task 3a: You will see "Job Markers" in the top left corner of the screen. Click on these words. Write what happens below.

Answer:

Task 3b: Click on “Job Markers” again. From the drop-down menu click on the drop-down arrow next to “Show all Occupational Categories”. Select “Health Care”. Write what happens.

Answer:

Task 4a: On the left-hand side in the menu, there are other categories that have an icon on their left and a checkbox on their right. List three (3) of these menu items below.

Answer:

Task 4b: Click the checkbox beside “Bicycle Paths and Trails”. Describe what changes on the map.

Answer:

Task 5: Uncheck “Bicycle Paths and Trails” and “Job Markers”. Now check the box for “Get SET”. List two (2) Get SET locations.

Answer:

Answers

Task 1: Many towns and cities show on the map. List six (6) of them here.

Answers will vary.

Task 2: Use the mouse to move your cursor anywhere on the map that doesn't have a circle. Click and hold the left mouse button down. Now move the mouse around. What happens?

Answer: Learner can move the map around/reposition the map on the screen.

Task 3a: You will see "Job Markers" in the top left corner of the screen. Click on these words. Write what happens below.

Answer: The drop-down menu changes (to either a search list with icons and checkboxes, OR a search list with different categories and drop-down menus)

Task 3b: Click on "Job Markers" again. From the drop-down menu click on the drop-down arrow next to "Show all Occupational Categories". Select "Health Care". Write what happens.

Answer: The number of green circles on the map changes (there are less).

Task 4a: On the left-hand side in the menu, there are other categories that have an icon on their left and a checkbox on their right. List three (3) of these menu items below.

Answer: Any three of the following: Bicycle Paths and Trails; Regional Bus Routes; Owen Sound Transit; Grey County Transit; Child Care Centres; DriveTest Centres; Education-Elementary Schools; Education-Secondary Schools; Education-Post Secondary; Employment Ontario Services; Hospitals & Health Services; Libraries, Literacy & Basic Skills; Ontario Disability Support Program; Ontario MLITSD Apprenticeship Office; Ontario Works; Service Canada; Service Ontario; Union Halls.

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Task 4b: Click the checkbox beside “Bicycle Paths and Trails”. Describe what changes on the map.

Answer: Bicycle paths and trails are added to the map.

Task 5: Uncheck “Bicycle Paths and Trails” and “Job Markers”. Now check the box for “Get SET”. List two (2) Get SET locations.

Answers will vary.

Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
A1.1	reads short texts to locate a single piece of information			
	decodes words and makes meaning of sentences in a single text			
	follows the sequence of events in straight forward chronological texts			
A2.1	scans to locate specific details			
	scans to locate a single piece of information or specific details			
A2.2	uses layout to locate information			
	performs limited searches using one or two search criteria			
	extracts information from tables and forms			
	locates information in simple graphs and maps			
	makes low-level inferences			
	begins to identify sources and evaluate information			
B2.1	conveys simple ideas and factual information			

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Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
D.2	selects and follows appropriate steps to complete tasks			
	locates and recognizes functions and commands			
	makes low-level inferences to interpret icons and text			
	begins to identify sources and evaluate information			
	performs simple searches using keywords (e.g. internet, software help menu)			

This task: Was successfully completed ☐ Needs to be tried again ☐

Learner Comments:

Instructor (print):

Learner (print):
