



Task Title: Purchasing Textbooks

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☐ Apprenticeship ☐

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description: The learner will locate textbook requirements on a college bookstore website, and make calculations based on listed prices.

Main Competency/Task Group/Level Indicator:

- Communicate Ideas and Information/Complete and create documents/B3.2a
- Understand and Use Numbers/Manage Money/C1.2
- Use Digital Technology/D.2

Materials Required:

- Pen/pencil and paper and/or digital device
- Computer
- Calculator or digital device with calculator function (optional)

Learner Information

Most college and university courses require students to purchase textbooks or other supplies. Many students will budget a certain amount for textbooks and purchase what they need before the semester begins.

Go to the Durham College campus bookstore site:

<https://durham.bookware3000.ca/>

Select "Course Search".

Select "Durham College Oshawa Campus"

Select the term that is available. For example, in May 2026, the term selection is "Spring Session Dc - 2026".

Open the courses for "FH – Faculty of Health Sciences".

Choose three (3) courses from the list.

Work Sheet

Task 1: List the 3 courses you chose.

Answer:

Task 2: Complete the chart using the courses you have chosen. For each textbook, enter information in a new row. Some courses have multiple textbooks. If there is no required textbook, write "no required textbook" under "textbook".

Answer:

Course Name and Number	Textbook	Author	Price to Purchase New

Task 3: Calculate the total amount to purchase the textbooks required for these three courses.

Answer:

Task 4: In Ontario, textbooks are taxed 5% GST. Calculate the tax and add it to the total.

Answer:

Task 5: A student has \$500 to spend on textbooks. Calculate the amount remaining or the amount still needed to purchase all required textbooks.

Answer:

Answers

Answers will vary.

Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
B.32a	uses layout to determine where to make entries			
	follows instructions on documents			
C1.2	calculates using numbers expressed as whole numbers, fractions, decimals, percentages and integers			
	calculates percentages			
	chooses and performs required operation(s); may make inferences to identify required operation(s)			
	selects appropriate steps to reach solutions			
	represents costs and rates using monetary symbols, decimals and percentages			
	uses strategies to check accuracy (e.g. estimating, using a calculator, repeating a calculation, using the reverse operation)			
D.2	selects and follows appropriate steps to complete tasks			
	makes low-level inferences to interpret icons and text			

Task Title: PurchasingTextbooks_P_B3.2a_C1.2_D.2

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
	begins to identify sources and evaluate information			

This task: Was successfully completed ☐ Needs to be tried again ☐

Learner Comments:

Instructor (print):

Learner (print):