



Task Title: Note Taking Strategies Course

OALCF Cover Sheet – Learner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☐ Apprenticeship ☐

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description: The learner will take a short online course about note taking strategies and reflect on strategies that may work well for them.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Read continuous text/A1.2
- Communicate Ideas and Information/Write continuous text/B2.3
- Use Digital Technology/D.3
- Manage Learning/E.2

Materials Required:

- Pen/pencil and paper and/or digital device
- Computer

Learner Information

Learning how to take notes is important for student success. Secondary and post-secondary students need to learn which note-taking strategies work for them. The Cornell Note-Taking Method is a popular note-taking strategy that helps students summarize and review study information.

Go to the Cornell Note-Taking Strategies course page and take the course. Your instructor may suggest taking one or two modules instead of the entire course. Discuss with your instructor before starting.

<https://canvas.cornell.edu/courses/1451>

Work Sheet

Task 1: List three (3) strategies from the Cornell Note-Taking System that could help you with your studying.

Answer:

Task 2: List three (3) ways you could measure success when using these strategies.

Answer:

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Task 3: Identify one goal you have that is related to note-taking. Write a short paragraph describing your goal and how you will measure success. Use at least one strategy you learned in the course in your response.

Answer: