



Task Title: Create a Table to Compare Supplies

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☒ Apprenticeship ☒

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description: Create a table to compare supplies to be ordered.

Main Competency/Task Group/Level Indicator:

- Communicate Ideas and Information/Complete and create documents/B3.2b

Materials Required:

- Pen/pencil and paper
- Computer with word processing program (e.g. Microsoft Word or Google Docs)

Learner Information

People often create tables to help make choices about which product to purchase. An employee may be asked to create a table comparing supplies before making a purchasing decision.

Scan the information for 6 Utility buckets.

ULINE.ca
 1-800-295-5510

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UTILITY BUCKETS

RUBBERMAID®

Heavy-duty construction.

- Spill-free pour spout and molded-in graduation marks.

MODEL NO.	DIMENSIONS DIAM. x H	CAPACITY	PRICE EACH		ADD TO CART
			1	6+	
H-2863	10 1/2 x 10 1/4"	10 qt.	\$11.00	\$10.00	Specify Color
H-2864	12 x 11 1/4"	14 qt.	17.00	16.00	Specify Color

Gray or Red

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Continental Huskee Bucket w/Spout - 14 Qt., Red



ITEM # 646010EACH

Available in 10 and 14 quart in various colors. Features durable steel handle and built-in pour spout. Graduations molded inside.

14 Qt., Red, 6/cs

Alternate #8114-RD

Quantity:

Price: \$17.68/EA

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Continental Huskee Bucket w/Spout - 14 Qt., Grey

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ITEM # 646000EACH

Available in 10 and 14 quart in various colors. Features durable steel handle and built-in pour spout. Graduations molded inside.

14 Qt., Grey, 6/cs

Alternate #8114-GY

Quantity:

Price: \$16.70/EA

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(0) Items

\$0.00 Checkout

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Rubbermaid Brute 10 Quart Round Plastic Bucket, Gray (RCP 2963 GRA)




\$9.49 /Each

Quantity:

Customer Rating: 5/5

[ADD TO CART](#)

10 Quart Round Plastic Bucket, Gray, Each

Bulk Quote	Ask a Question	Estimate Shipping	Email a Friend
View Catalog	Add to Favorites		Print this Page

- Product SKU: RCP 2963 GRA
- With molded-in graduations for accurate measuring
- Wide pour spout
- Durable plastic design
- Thick-wall construction

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Catalog : Cleaning Supplies : Buckets & Wringers : Plastic Buckets & Wringers

Rubbermaid® BRUTE® Round Bucket - 14 Qt., Gray



ITEM # RCP2614GRA

Molded-in graduations for accurate measuring. Heavy-duty thick wall construction. 12" Dia x 11 1/4" H.

14 Qt., Gray, 6/cs

Alternate #2614-G

Quantity:

Price: \$19.28/EA

Work Sheet

Task 1: Create a table to compare the features and prices of the six (6) utility buckets. Give your table a title. Use the following column headings:

- **Distributor**
- **Brand**
- **Model Name**
- **Model #**
- **Capacity**
- **Price**
- **Discount for multiple orders**

Answer:

Task completed: Yes: ☐ No: ☐

Task 2: Use the product information for the six buckets to fill in your table.

Answers

An example of a completed comparison table is here:

Utility Bucket Feature and Price Comparison						
Distributor	Brand	Model name	Model #	Capacity	Price	Discount for multiple orders
ULINE.com	Rubbermaid	N/A	H-2863	10qt.	\$11.00 each	\$10.00 each for 6 +
ULINE.com	Rubbermaid	N/A	H-2864	14qt	\$17.00 each	\$16.00 each for 6+
Empire Cleaning Supply	Continental	Huskee	646010-red	14qt	\$17.68 each	N/A
Empire Cleaning Supply	Continental	Huskee	646000-grey	14qt	\$16.70 each	N/A
CLEANITSUPPLY.com	Rubbermaid	Brute	RCP 2963	10qt	\$9.49 each	N/A
Empire Cleaning Supply	Rubbermaid	Brute	RCP2614	14qt	\$19.28 each	N/A

Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
B3.2b	follows conventions to display information in simple documents (e.g. use of font, colour, shading, bulleted lists)			
	sorts entries into categories			
	displays one or two categories of information organized according to content to be presented			
	identifies parts of documents using titles, row and column headings and labels			

This task: Was successfully completed ☐ Needs to be tried again ☐

Learner Comments:

Instructor (print):

Learner (print):

Skill Building Activities

Links to Online Resources:

GCF LearnFree:

- Google Docs – Working with Tables:
<https://edu.gcfglobal.org/en/googledocuments/working-with-tables/1/>
- Word – Creating Tables: <https://edu.gcfglobal.org/en/word/tables/1/>

LearningHUB Digital Courses including Microsoft Word and Google Docs:
https://www.learninghub.ca/apps/pages/index.jsp?uREC_ID=1118749&type=d&pREC_ID=1380779

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