



Task Title: Calculate 15% off Purchase Price

OALCF Cover Sheet – Learner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☒ Apprenticeship ☐

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description: Learner will calculate how much money they will save when an item goes on sale for 15% off.

Main Competency/Task Group/Level Indicator:

- Understand and Use Numbers/Manage money/C1.2

Materials Required:

- Pen/pencil and paper and/or digital device
- Calculator or digital device with calculator function

Learner Information

Office managers or administrative assistants may be responsible for ordering supplies for the workplace. It is important to look for sales to maximize the amount of supplies they can purchase within their set budget.

A local office supply store is closing and starting next week everything in the store will be marked down by 15%.

Work Sheet

Task 1: Calculate the cost savings on a two-drawer filing cabinet that is currently \$149.99.

Answer:

Task 2: Calculate the cost savings on a 25-pack of coloured file folders that is currently \$6.75.

Answer:

Task 3: Calculate the cost savings on an office chair that is currently \$279.99.

Answer:

Task 4: Calculate the cost savings on a case of paper that is currently \$59.96.

Answer:

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Task 5: Calculate the cost savings on a printer toner that is currently \$85.99.

Answer:

Task 6: Calculate the cost savings on a wireless mouse that is currently \$18.99.

Answer:
