



Task Title: Understanding Job Ads

OALCF Cover Sheet – Learner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☒ Apprenticeship ☐

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description:

The learner will read one job posting on the Canada Job Bank website and learn how to find and interpret information.

Main Competency/Task Group/Level Indicator

- Find and Use Information/Read continuous text/A1.2
- Use Digital Technology/D.1

Materials Required:

- Pen/pencil and paper
- Computer or digital device

Learner Information

When looking for a job, you may be searching an online database like the Canada Job Bank. In each job posting, there is information about many things related to that job.

Learner Instructions

Go to the Canada Job Bank Job Search page:

<https://www.jobbank.gc.ca/jobsearch/>

Under “Location” enter your city or town and click “Search”. This will give you a list of job postings in your area. Scroll through the first page of postings for your area and select one that interests you. Click on that job posting.

Work Sheet

Task 1: What is the job title?

Answer:

What is the hourly wage range for this job?

Answer:

Task 2: Is this job full-time or part-time?

Answer:

Task 3: What is the start date for this job?

Answer:

Task 4: What are three job tasks or responsibilities for this job?

Answer:

Task 5: How would you apply for this job?

Answer:

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Answers

Answers will vary depending on the job that is selected.