



Task Title: Write a Paragraph from Dictation

OALCF Cover Sheet – Learner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☐ Apprenticeship ☐

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description: The learner will write sentences from dictation, review their work for errors, and read their work back to the practitioner.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Read continuous text/A1.1
- Communicate Ideas and Information/Interact with others/B1.1
- Communicate Ideas and Information/Write continuous text/B2.1

Materials Required:

- Pen/pencil and paper and/or digital device
- Dictionary or digital device with access to dictionary application/website

Learner Information

In work, learning and life we are required to remember information or to write down information as it is told to us.

In this activity, you will write down a story your instructor reads to you. You will also read back the story to your instructor.

Work Sheet

Task 1:

- **Listen to the story your instructor reads to you. Your instructor will say each sentence two times for you.**
- **Ask your instructor to repeat any words you did not hear (before you write it down).**
- **Write the sentence down using your best spelling and punctuation.**
- **Part of this activity is to use your memory skills so you'll need to remember the whole sentence. Your instructor will not be able to repeat it a third time.**
- **Repeat these steps for the entire paragraph (15 sentences).**
- **Check your work over for mistakes and correct any that you notice (you may use the dictionary to check spelling if you wish).**

Answer:

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Task 2: Read the entire paragraph out loud to your instructor.

Answer: No written response required.

Task was completed verbally. Yes ☐ No ☐
