



Task Title: Read a Bulletin Board Notice

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started (m/d/yyyy): _____

Date Completed (m/d/yyyy): _____

Successful Completion: Yes ☐ No ☐

Goal Path:

Employment	☒	Apprenticeship	☐
Secondary School	☐	Post Secondary	☐
		Independence	☒

Task Description: The learner reads a bulletin board notice and identifies key points. They then write their own notice for an item they have lost.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Read continuous text/A1.2
- Communicate Ideas and Information/Write continuous text/B2.1

Materials Required:

- Pen/pencil and paper and/or digital device
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Notes for Instructor/Practitioner

- This activity could easily be moved into “Use Digital Technology” to create the notice.
- This activity could also involve B3.1b by having the learner create a notice using a template.
- Skill-building activities could include writing simple journals and reading short paragraphs for simple comprehension and reading between the lines.

Learner Information

People often lose or misplace items at home, in the community, or at work. Sometimes these items are important or valuable and the owner wants to find them. They may ask for help from work colleagues or the general public by writing a notice containing details about the item, when and where it was lost, and their contact information, and posting it on a communal bulletin board.

Scan the “Bulletin Board Notice”.

Bulletin Board Notice



Work Sheet - PART A

Task 1: What item has been lost?

Answer:

Task 2: Where was the item lost?

Answer:

Task 3: When was the item lost?

Answer:

Task 4: What was in the handbag?

Answer:

Task 5: Who will you call if you find it?

Answer:

Task 6: What will happen when you return the bag to its owner?

Answer:

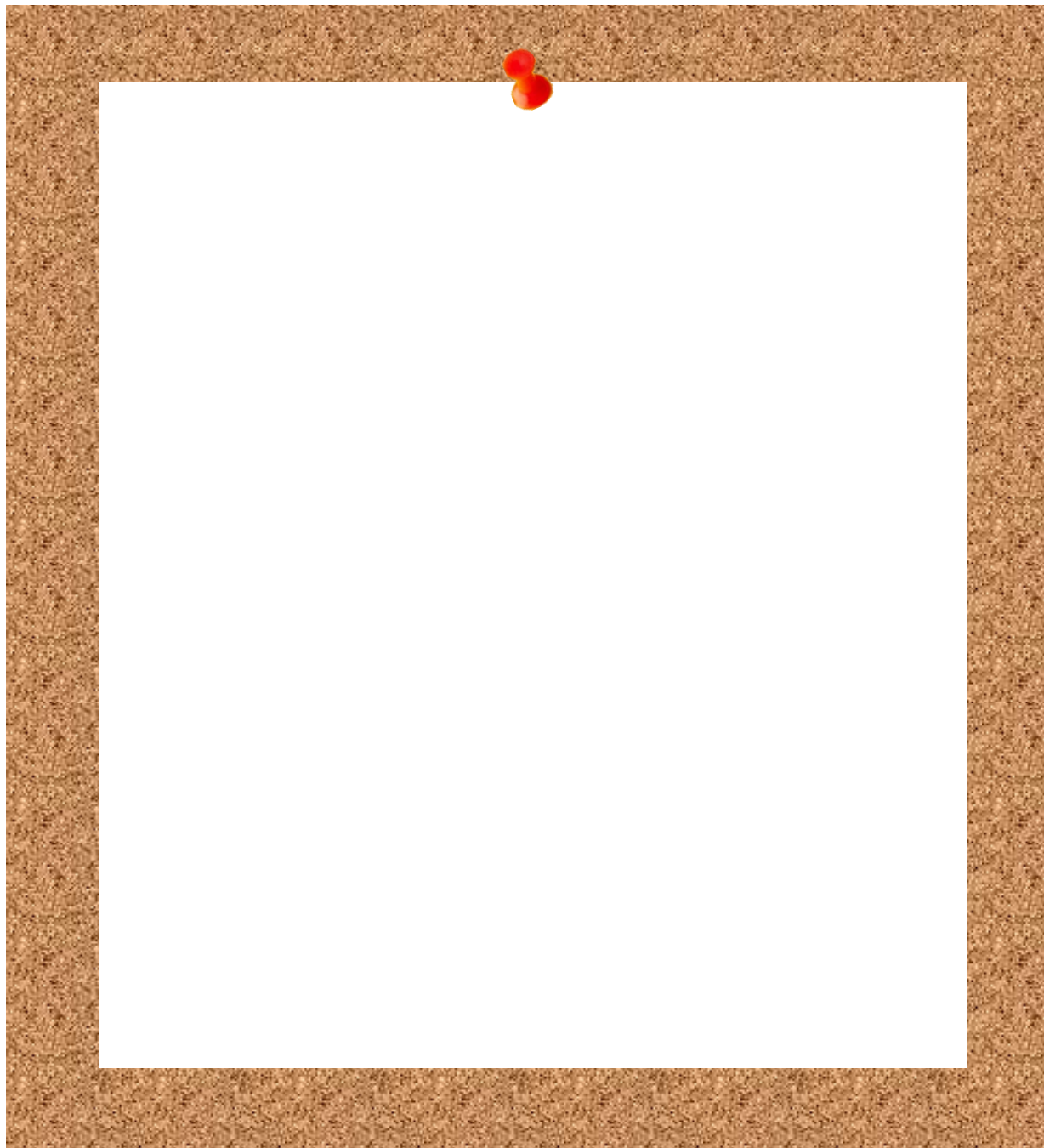
Task 7: How would you feel if you lost something that was special to you?

Answer:

Work Sheet PART B

Task 1: Imagine you have lost an item – at home, at a public building, or at work. Write a short note you can pin on a bulletin board in your apartment building, in the public building, or at work. You can use words from the ad you read.

Answer:



Answers

PART A

Task 1: What item has been lost?

Answer: woman's white handbag (purse)

Task 2: Where was the item lost?

Answer: In City Park

Task 3: When was the item lost?

Answer: Last Friday April 20th

Task 4: What was in the handbag?

Answer: pills and make-up

Task 5: Who will you call if you find it?

Answer: Mary

Task 6: What will happen when you return the bag to its owner?

Answer: You'll get a reward

Task 7: How would you feel if you lost something that was special to you?

Answer: Answers will vary. Learner may indicate an emotional state, e.g., worried, sad, anxious, upset.....Practitioner should use their own discretion when marking.

PART B

Task 1: Imagine you have lost an item – at home, at a public building, or at work. Write a short note you can pin on a bulletin board in your apartment building, in the public building, or at work. You can use words from the ad you read.

Answer: Answers will vary. Practitioner should use their own discretion when marking.

Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
A1.2	Scans text to locate information.			
	Locates multiple pieces of information in simple texts.			
	Makes low-level inferences			
B2.1	Writes simple texts to request, remind, or inform			
	Conveys simple ideas and factual information			

This task: Was successfully completed ☐ Needs to be tried again ☐

Learner Comments:

Instructor (print):

Learner (print):